

**Employment Application**

# Franklin International

2020 Bruck Street, Columbus, Ohio 43207 (614) 443-0241 (614) 445-1830 FAX

**Date of Application:**

|   |                   |               |  |
|---|-------------------|---------------|--|
| <b>Last Name</b>  | <b>First Name</b> | <b>Middle</b> | <b>Day Phone:</b>  |
| <b>Permanent Address</b>  | <b>City</b>       | <b>State</b>  | <b>Zip Code</b>  |
| <b>Prior Address</b>  | <b>City</b>       | <b>State</b>  | <b>Zip Code</b>  |
| <b>Dates at Previous Address:</b><br>From: _____ To: _____  |                   |               | <b>Evening Phone:</b>  |
| <b>Email:</b>   |                   |               | <b>Other:</b>  |
| <b>Have you ever been convicted of a felony?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No<br>If so, explain details and give dates: |                   |               | <b>Are you at least 18 years of age or older?</b><br><input type="checkbox"/> YES<br><input type="checkbox"/> NO |
|   |                   |               | <b>Date Available for Work</b>   |

|  |   |
|--|---|
| <b>Position Applying for (be specific):</b>  | <b>Rate of Pay Expected</b>   |
| <b>How were you referred to Franklin International?</b>  | <input type="checkbox"/> Part-Time<br><input type="checkbox"/> Full-time  |
| <b>Have you ever been employed by Franklin International? Dates?</b>   | <b>Shift/Hours You Can Work</b><br><input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> |
| <b>Long Range Occupational Goals</b>   | <b>Willing to work overtime</b><br><input type="checkbox"/> Yes <input type="checkbox"/> No   |
| <b>Are you able to lift 50lbs. with or without reasonable accommodations (production and warehouse applicants only)?</b><br><input type="checkbox"/> Yes <input type="checkbox"/> No |   |

|   |              |                   |  |
|---|--------------|-------------------|--|
| <b>Name of High School and Address</b>  | <b>Major</b> | <b># of Years</b> | <b>Check One:</b> <input type="checkbox"/> Diploma<br><input type="checkbox"/> GED <input type="checkbox"/> Non-Graduate |
| <b>Name of College and Address</b>  | <b>Major</b> | <b># of Years</b> | <b>Degree Attained</b>   |
| <b>Additional College and Address</b>   | <b>Major</b> | <b># of Years</b> | <b>Degree Attained</b>   |
| <b>List other Schooling and Special Skills (ie. Seminars Attended, Military Training, Training Certificates Earned, etc.)</b> |              |                   |  |
| <b>List Computer System Experience</b>  |              |                   |  |

*Franklin International is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, citizenship, disability, military status, genetic information or sexual orientation.*

|   |   |              |                 |                      |           |
|---|---|--------------|-----------------|----------------------|-----------|
| <b>Previous Employer (list most recent first)</b> |   |              |                 | <b>From</b>          | <b>To</b> |
| <b>Permanent Address</b>                          | <b>City</b>   | <b>State</b> | <b>Zip Code</b> | <b>Telephone #</b>   |           |
| <b>Describe Position and Duties</b>               |   |              |                 | <b>Supervisor</b>    |           |
| <b>Reason for Leaving</b>                         | <b>Shift Worked</b><br><input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> |              |                 | <b>Ending Salary</b> |           |

|                                     |   |              |                 |                      |           |
|-------------------------------------|---|--------------|-----------------|----------------------|-----------|
| <b>Previous Employer</b>            |   |              |                 | <b>From</b>          | <b>To</b> |
| <b>Permanent Address</b>            | <b>City</b>   | <b>State</b> | <b>Zip Code</b> | <b>Telephone #</b>   |           |
| <b>Describe Position and Duties</b> |   |              |                 | <b>Supervisor</b>    |           |
| <b>Reason for Leaving</b>           | <b>Shift Worked</b><br><input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> |              |                 | <b>Ending Salary</b> |           |

|                                     |   |              |                 |                      |           |
|-------------------------------------|---|--------------|-----------------|----------------------|-----------|
| <b>Previous Employer</b>            |   |              |                 | <b>From</b>          | <b>To</b> |
| <b>Permanent Address</b>            | <b>City</b>   | <b>State</b> | <b>Zip Code</b> | <b>Telephone #</b>   |           |
| <b>Describe Position and Duties</b> |   |              |                 | <b>Supervisor</b>    |           |
| <b>Reason for Leaving</b>           | <b>Shift Worked</b><br><input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> |              |                 | <b>Ending Salary</b> |           |

|                                     |   |              |                 |                      |           |
|-------------------------------------|---|--------------|-----------------|----------------------|-----------|
| <b>Previous Employer</b>            |   |              |                 | <b>From</b>          | <b>To</b> |
| <b>Permanent Address</b>            | <b>City</b>   | <b>State</b> | <b>Zip Code</b> | <b>Telephone #</b>   |           |
| <b>Describe Position and Duties</b> |   |              |                 | <b>Supervisor</b>    |           |
| <b>Reason for Leaving</b>           | <b>Shift Worked</b><br><input type="checkbox"/> 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> 3 <sup>rd</sup> |              |                 | <b>Ending Salary</b> |           |

Please Read Carefully Before Signing:

Employment Agreement: I hereby agree to conform to the rules and regulations of Franklin International and to comply with my total job responsibilities. I understand my employment and compensation can be terminated, with or without notice and with or without cause, at any time at the option of either the Company or myself. I further understand that no one other than the Vice President of Human Resources has the authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing and that any such exceptions must be in writing and signed. I certify that the information contained within this employment application is true and complete and understand that any false information given in my application, interview(s), or physical examination will be grounds for discharge if employed. The companies, schools, and persons named in this employment application may give information regarding me and I hereby release them from liability from doing so. In addition, I agree to permit Franklin International and its agents to investigate my criminal record. I understand that it will be a condition of employment to submit to a drug/alcohol screening. Individuals who test positive for illegal drugs use will not be hired; or if employed will have their employment terminated. I agree not to commence any action or suit relating to my employment by Franklin International more than six months after the date of termination of such employment, and to waive any statute of limitations to the contrary.

Federal law prohibits the employment of unauthorized aliens. All individuals hired must submit satisfactory proof of employment authorization and identity within three (3) days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination. I have read and understand the contents of this application and employment agreement and am fully able and competent to complete it.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_